



adib suleman shaikh

System Administrator

PROFILE SUMMARY

Highly skilled Windows Server Administrator with over 8 years of experience in managing and optimizing Windows Server environments. Proficient in deploying, configuring, and maintaining Windows Server systems, ensuring high availability, performance, and security. Experienced in Active Directory management, Group Policy, DNS, DHCP, and Hyper-V virtualization. Strong background in server monitoring, patch management, and disaster recovery planning. Demonstrated ability to troubleshoot complex issues and implement effective solutions to enhance system reliability and efficiency. Adept at automating administrative tasks using PowerShell and other scripting languages. Excellent communication and collaboration skills, with a track record of working effectively with cross-functional teams to deliver successful IT projects. Committed to staying up-to-date with the latest Microsoft technologies and best practices to drive continuous improvement in IT infrastructure.

WORK EXPERIENCE

PERSONAL INFORMATION

- Email**
shaikhadib@gmail.com
- Mobile**
(+91) 7977487616
- Total work experience**
11 Years 2 Months

KEY SKILLS

- Operating systems management
- Networking Skills
- Systems security
- Virtualization
- Azure Active Directory
- Azure Security
- Cloud Computing
- Scripting
- Backup Management
- Recovery
- Change Management
- Services desk
- IaaS Services
- Intune

OTHER PERSONAL DETAILS

- City** Mumbai
- Country** INDIA

LANGUAGES

- hindi
- english
- marathi

Aug 2022 - Present

System Administrator

Glory Global Solutions

Active Directory Management:Managing user accounts, groups, and organizational units (OUs).Implementing and managing Group Policy Objects (GPOs) for security and system configuration.**Server Deployment and Configuration:**Installing and configuring Windows Server editions (e.g., 2016, 2019, 2022).Setting up roles and features such as DHCP, DNS, File Server, and IIS.**Virtualization:**Configuring and managing Hyper-V or VMware environments.Creating and managing virtual machines (VMs), virtual networks, and storage.**PowerShell Scripting:**Writing and executing scripts to automate administrative tasks such as user management, system monitoring, and software deployment.Managing server configurations and system processes using PowerShell.**Patch Management:**Applying patches and updates to Windows Servers to maintain security and performance.Using WSUS (Windows Server Update Services) or SCCM (System Center Configuration Manager) for automated patch deployment.**Network Configuration and Management:**Setting up and managing network services like DNS, DHCP, and VPN.Configuring network interfaces, routing, and subnetting.**Security and Compliance:**Implementing security policies, firewalls, and antivirus solutions to protect the server environment.Conducting regular security audits and ensuring compliance with industry standards.**Backup and Disaster Recovery:**Configuring and managing backup solutions (e.g., Windows Server Backup, Veeam) for data protection.Developing and testing disaster recovery plans.**Performance Monitoring and Optimization:**Monitoring server performance using tools like Performance Monitor and SCOM (System Center Operations Manager).Identifying and resolving bottlenecks to optimize system performance.**Troubleshooting and Support:**Diagnosing and resolving hardware, software, and network issues.Providing technical support to end-users and resolving incidents through a helpdesk system.**Storage Management:**Managing disk storage, RAID configurations, and network-attached storage (NAS).Implementing and managing file sharing and access permissions.**Cloud Integration:**Configuring hybrid cloud environments using Microsoft Azure.Managing cloud-based services and virtual machines in Azure.**Remote Server Management:**Using tools like Remote Desktop, PowerShell Remoting, and Server Manager to manage servers remotely.Monitoring and managing servers in different locations or data centers.**Documentation and Reporting:**Documenting system configurations, procedures, and troubleshooting steps.Generating reports on system performance, security, and compliance.

Jun 2016 - Aug
2022

Windows Server Administrator

Iksula Services

handling and manage network firewall AD hardware software
and router, vm,office 365,vmware vsphere6.7

Jun 2011 - Jun
2016

Hardware & Networking Engineer

Trimax IT Infrastructure Services

hardware&networking engineer

Dec 2010 - Dec
2010

Engineer Technical Support

wipro project

Oct 2010 - Jul
2011

technacal suport engineer

wipro project

COURSES & CERTIFICATIONS

○ jchnp